



Bolton Hockey Club

c/o Farnworth Cricket Club
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Bolton Hockey Club Privacy Notice

Bolton Hockey Club ("BHC" or "the Club") are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, BHC is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, email or otherwise. This includes information you provide when register with BHC, join our email list or participate in our Facebook group. The information you give us will include your name, date of birth, address, email address, phone number and gender. We will also ask for relevant health information and for an emergency contact name and number.

Why we need your personal data

The reason we need this personal data is to be able to administer your membership, and provide the membership service you are signing up to when you register with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the service you are registering for.

Reasons we need to process your data include:

For Training and matches

- Sharing personal data with BHC coaches or officials to administer training sessions
- Sharing personal data with BHC team managers/captains when organising matches
- Sharing personal data for registration with leagues.

For funding and reporting purposes

- Sharing anonymised data with a fund partner as condition of grant funding, e.g. a local authority; and
- Analysing anonymised data to monitor club trends

For membership and club management

- Processing of membership forms and payments
- Sharing data with committee members to provide information about club activities, membership renewals or invitation to social events
- Club newsletters, emails and Facebook promoting club activity; and
- Publishing of match results
- Advising when matches and training is cancelled due to adverse weather

Marketing and communications (where separate consent is provided)

- Sending information about promotions and offers from sponsors via fixtures live or Facebook group;
- Sending information about selling club kit, merchandise and fund raising

Any special category health data we hold on you is only processed for the purpose(s) of passing health data to coaches/captains to allow the safe running of training sessions and matches. We process this data on the

lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

On occasions we may collect personal data from non-members (e.g. such as any non-member participant who fills in a health disclaimer or form at taster event). This information will be stored for 4 weeks after the session and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has a closed Facebook group. All members are free to join this group, as are non-members with a genuine interest in the club (who will be approved by the committee). If you join this group, please note that the provider of the social media platform has their own privacy policies and that BHC do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media group. We also have the BHC Social Media Policy which should be considered.

BHC does not supply any personal data it holds for this purpose to any other third party. BHC does not store or transfer your personal data outside of the UK.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Player data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after 4 years of inactivity on that member's account. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the information commissioner's office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with BHC. If you choose not to share your personal data with us we may not be able to register or administer your membership.